

# Air Cadet League of Canada 204 Squadron Sponsoring Committee



## 2015/2016 Monthly Meeting Minutes

Location: LHQ

Date: DECEMBER 12, 2016

| SSC MEMBERS      |                     |         |                |        |         | Non-Members/ Reps Staff |            |
|------------------|---------------------|---------|----------------|--------|---------|-------------------------|------------|
| Name             | Position/ Status    | Present | Name           | Status | Present | Name                    | Status     |
| Melany Burlock   | Chair               | Yes     | Carl Wassink   | Member | Yes     | Capt Kelly              | Officer    |
|                  | Vice-Chair          |         | Renate Dersch  | Member | Yes     | Penny Doern             | Wing Chair |
| Peter Miedema    | Treasurer           | Yes     | Lori Cooke     | Member | Yes     | Ron Hart                | Parent     |
| Christy Campbell | Secretary           | Yes     | John Jacques   | Member | Yes     | Brandon Lloyd           | Parent     |
| Jamie Wassink    | Membership Director | Yes     | Jane Totten    | Member | Yes     | Nadine Hamilton         | Parent     |
| Nicole Cooper    | Assistant Treasurer | Yes     | Steven Cooper  | Member | Yes     | Jenny Bubela            | Parent     |
| Tim Burlock      | Director            | Yes     | Denise Jacques | Member | Yes     |                         |            |
| Brina Stanley    | Director            | Yes     | Margaret Remus | Member | Yes     |                         |            |
|                  |                     |         | Jeremy Remus   | Member | Yes     |                         |            |

### 1. GENERAL

| ITEM  | DISCUSSION / ACTION  | STATUS |
|---|--|--------|
| 1.1 Welcome                                   | <ul style="list-style-type: none"> <li>• Call to order – <b>7:00 PM</b></li> <li>• Attendance sheet circulated</li> <li>• Previous minutes circulated</li> </ul> | Closed |
| 1.2 Call for New Agenda Items                 | None   | Closed |
| 1.3 Approval of Agenda                        | Motion for Approval of Agenda: Nicole Cooper    Second: Christy Campbell<br>Opposed: None<br><b>Motion Carried</b>   | Closed |
| 1.4 Approval of Minutes from Previous Meeting | Motion for Approval of Previous Minutes: Nicole Cooper    Second: Christy Campbell<br>Opposed: None<br><b>Motion Carried</b>                                     | Closed |

### 2. REPORTS

|  |   |        |
|--|---|--------|
| <b>2.1 Commanding Officer's Report</b> | Cadets on strength: 42<br>Badges, targets, pellets are being sent<br>10 spots have been offered to Cadets to travel to Comox – probably 2 Cadets per level – dates to be announced for March and April<br>Suggestion of bringing in instructor for a self-defence class | Closed |
| <b>2.2 League Rep's Report</b>         | Penny Doern – looking forward to potluck dinner – nothing new to report<br>Suggestion of Bubble Soccer at Soccer Quest as fun event   | Closed |
| <b>2.3 Chair's Report</b>              | Melany Burlock – Santa Parade Float went over really well<br>Thank-you everyone for being here  | Closed |
| <b>2.4 Treasurer's Report</b>          | See Treasurer's Financial Report<br>Mess Dinner – financial success - \$330.00 profit<br>Elks Lodge would like full dress Cadets to do a presentation to the lodge to explain what & who the Air Cadets are.  | Closed |
| <b>2.5 Membership Director</b>         | Jamie Wassink<br>3 new adult members: Mike Campbell, Jane Totten, Melanie D'Arcy<br>1 membership resignations accepted: Jinping Cui<br>2 SSC board resignations accepted: Jeremy Remus, Margaret Remus  | Closed |

|                        |
|------------------------|
| <b>3. OLD BUSINESS</b> |
|------------------------|

|                                    |   |      |
|------------------------------------|---|------|
| <b>3.1 Newsletter/ E-mail</b>      | Christy Campbell – newsletter to come for January   | Open |
| <b>3.2 Sponsorship / donations</b> | Letters out to Lions Clubs, Rotary Club, Kiwanis Club<br>Peter to redraft donation letter<br>Letters sent to Chase & Clearwater Legion<br>\$100 Gift Card from Ford – possible to use as an incentive for parents to participate in bottle drive  | Open |
| <b>3.3 Tag Days – Mid February</b> | Date to be announced – Steven Cooper = Tag Day expert   | Open |
| <b>3.4 Recruitment</b>             | TV & radio advertisements to be looked into<br>Multi-cultural society & Ord Rd Temple<br>Poster in RCMP staff room<br>Email to SD73 board<br>Completed: Recruitment posters around city, posters at elementary schools, recruitment table at Storms games, conversations with the school board, pamphlets dropped off at Downtown Library | Open |
| <b>3.5 ACR RO - Pending</b>        |   | Open |
| <b>3.6 Storm Games</b>             | Storm would like to see more parents/ cadet families out supporting them<br>We have been offered a lot of 50/50's and need parents to volunteer to assist in selling on those nights,<br>Do not have to be screened to help   | Open |

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#### 4. NEW BUSINESS

|                                     |   |        |
|-------------------------------------|---|--------|
| <b>4.1 Cash Raffle</b>              | Christmas Party Raffle for 3 prizes: Samsung Tablet, Bluetooth Speaker, Aberdeen Mall GC<br>Need more planning for a larger raffle or cash raffle – different license   | Open   |
| <b>4.2 Family Day/ TTC Event</b>    | Christy Campbell to get more information to Capt. Kelly   | Open   |
| <b>4.3 December Potluck</b>         | Notice to go home with Cadets<br>Need families to sign up for food  | Open   |
| <b>4.4 Bottle Drive – January 7</b> | Each Cadet needs to have a permit on their person for proof of allowance for bottle drive<br>Aberdeen East<br>9am-4:30 General Grants on Camosun Crescent, South Shore  | Open   |
| <b>4.5 Positions available</b>      | Vice-Chair, Fundraising Director, Public Relations/Photographer, Canteen/Store, Secretary<br>(Christy volunteered for Vice, Brina Stanley volunteered for Secretary)<br>Directors Nominated: Renate Dersch & Lori Cooke<br>Motion to Elect: Peter Miedema<br>Second: Jamie Wassink<br>Opposed: None<br>Motion Carried | Open   |
| <b>4.6 Motion</b>                   | Peter Miedema – to purchase a Lenovo computer and Microsoft Office software – use gaming funds \$580 – query tech support? Need to talk to Andrew H<br>Motion: Jamie Wassink Second: Brina Stanley<br>Opposed: None<br>Motion: Carried  | Closed |
| <b>Wake-a-thon</b>                  | To be discussed   | Tabled |
| <b>Committees</b>                   | Wake-a-thon, Canteen, Storm Games, Christmas party, Fundraising, Screening, Grants, Public Relations, Events, Apparel, ACR, Meeting Setup & C.O Parade  | Open   |

#### 5. TABLED

#### 6. GENERAL

|                              |  |        |
|------------------------------|--|--------|
| <b>6.1 Next Meeting</b>      | The next monthly SSC Meeting will be held: 2 <sup>nd</sup> Monday of the month<br>Location: LHQ January 16, 2017 7pm | Closed |
| <b>6.2 MEETING ADJOURNED</b> | Motion to Adjourn: Tim Burlock Second: Christy Campbell<br>Opposed: None<br>Motion: Carried Time: 20:00hr            | Closed |

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Minute notes done by Christy Campbell  
Secretary

Melany Burlock  
Chair